**About Ease Neurocare Foundation Trust**

Ease Neurocare is an organisation established in 2021. Ease supports family carers or parents who care for SEND – Special education need and disability children/young people/adults. Our areas of expertise include autism, associated syndrome, learning disability and childhood & adult dementia. We support these families and their wards through assessment, interventions and clinical referrals in other to move them towards achieving their life skill goals and attaining independence.

**Advise for Referees**

This advice is intended for all referees, including tutors, employers, careers advisers and other suitable persons. Ease Neurocare Foundation Trust uses references to assist in the process of admitting candidates when assessing an applicant's suitability for professional service. We are looking for the following key facts about a prospective volunteer:

* Their skills for care and compassion for those in need of disability support.
* Their potential to succeed as volunteers/staff/professionals.
* Why the area they have chosen to work-in is suited to them
* Any personal qualities such as relevant skills, aptitude and enthusiasm
* What they can bring to the foundation trust, such as extra-curricular activities and interests.

**Complete the Professional Reference**

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| --- | --- |
| **Candidate’s Name** |  |
| **Position Applied For** |  |
| **Referee’s Name** |  |
| **Relationship to Candidate (e.g., Supervisor, Manager)** |  |
| **Organization** |  |
| **Contact Number** |  |
| **Date of Reference Check** |  |

**Employment Details**

|  |  |
| --- | --- |
| What was your working relationship with the candidate? |  |
| What were the candidate’s main responsibilities in their role? |  |
| How long did they work with your organization? |  |

**Reliability & Professional Conduct**

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| How would you describe their reliability and attendance record? |  |
| Were they punctual and consistent in their duties? |  |
| Did they demonstrate professionalism and appropriate boundaries in their work? |  |

**Competency in Care and Disability Support**

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| How well did they support individuals with disabilities or care needs? |  |
| Can you describe their approach to person-centred care? |  |
| How did they handle stressful or challenging client situations? |  |

**Communication and Teamwork**

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| How effectively did they communicate with clients, families, and team members? |  |
| How would you describe their interpersonal and teamwork skills? |  |
| Were they respectful and culturally sensitive in their interactions? |  |

**Safety and Compliance**

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| Did they follow safety procedures and organizational policies? |  |
| Were there any concerns regarding their handling of confidential or sensitive information? |  |

**Strengths and Areas for Improvement**

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| --- | --- |
| What would you say are their greatest strengths? |  |
| Are there any areas where they could improve or grow professionally? |  |

**Final Evaluation**

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| Would you rehire this person if you had the opportunity? |  |
| Do you believe they are well-suited for a role in care and disability services? |  |
| Is there anything else you think we should know before making our hiring decision? |  |

**Additional Comment (Optional)**

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| **Referee Signature** |  |
| **Date Completed** |  |

**Official Stamp (If required)**

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